



Vancouver Lake Sailing Club

Board Meeting Minutes  
January 9, 2019

Present	Name
x	Commodore – Philip Parshley
x	Rear Commodore – Scott Barrar
x	Vice Commodore – Dave McCullum
x	Treasurer – Steve Eldredge
x	Secretary – Jim David
x	Membership Chair – Jeff Stong
x	Port Captain – Frank Isham
x	Assistant Port Captain – Dean Boudouris
x	Race Captain – Ed Bourguignon
x	Assistant Race Captain – Micah Berry
x	Social Chair – Amanda McCullum
	Caretaker – Vacant
x	Information Officer – Bob Bush
	Sailing School Director – Kayla D'Ambrosi

1. PRELIMINARIES

The meeting was called to order by Commodore Philip Parshley after establishing a quorum.

The minutes of the meeting for December approved with one correction to correct the title of Commodore (mis-identified as President).

Potential new members – None

2. CARETAKER REPORT – Position vacant.

3. COMMITTEE AND OFFICER REPORTS:

- a. Commodore (Philip Parshley): Chaired the meeting. Philip reported on the milfoil invasion in the lake. (See below.)

Philip reviewed plans for the year regarding docks, sailing school, updating the policy manual, establishing a schedule of work and other programs for the year.

- b. Vice Commodore (Dave McCullum): Dave had nothing specific to report.
- c. Rear Commodore (Scott Barrar): Scott has recently forwarded the bill from Philip Parshley for building the new website and maintenance of the databases.
- d. Treasurer's Report (Steve Eldredge): Steve has been sick for several weeks and unavailable to make a report. He will complete the financial review and forward to the Board. The Board will review the matter separately during the month.
- e. Secretary's Report (Jim David): Jim had prepared the caretaker agreement and circulated it for review.
- f. Membership Chair (Jeff Stong): Jeff Stong was not available for the meeting.
- g. Port Committee (Frank Isham): Frank inspected the site after the storm. He believes the clean-up will not be particularly difficult. Frank is generating a list of future projects.
- h. Race Committee (Micah Berry and Ed Bourguignon): Ed reported the calendar still needs to be updated and corrected. He confirmed the dates set last month will work. Ed is looking for a bosun for 2019. Ed advised that the US and Washington flags will be replaced as the existing flags are in poor condition.
- i. Social Committee (Amanda McCullum): Amanda has scheduled the chili cookoff for February 17<sup>th</sup>. Amanda will forward notices to members.
- j. Information Officer (Bob Bush): Bob outlined his plans send and monthly communications with members.
- k. Sailing School (Kayla D'Ambrosi): The sailing school does not typically report each month. Kayla was not present for the meeting.

#### 4. CONTINUING BUSINESS

- a. Caretaker – The board reviewed the proposed caretaker agreement. Ed Bourguignon moved and \_\_\_\_\_ seconded a motion to approve the caretaker's agreement. The final agreement was circulated by email to all Board members. The agreement contains a separate appendix listing expectations and duties for the caretaker.
- b. Preparing for New Caretaker –The repairs for the caretaker's home are mostly completed, but not stopping the move in of the new caretaker. New carpets and appliances were installed.
- c. 2019 Budget – will be addressed further when the Treasurer is able to be present (absent due to illness).
- d. Milfoil Invasion – Philip Parshley and Harvey Clausen and interested groups have been meeting with the county and other agencies regarding the milfoil invasion. The County has applied for a grant for lake management studies. The grant will cover a long-term plan for the lake. The county hopes to receive that grant later in 2019.

The grant will have limited impact on the growth of milfoil in the lake in 2019. The recommendations are that the lake should be treated for milfoil in 2019. The groups proposed that the VLSC apply for a permit to treat the lake this year through the Department of Ecology. If the lake permit is granted the milfoil will be treated with a chemical to kill the milfoil.

Philip and the various groups proposed that the funding for the permit and expenses in obtaining the permit be paid for by VLSC but that the cost of the treatment be borne by other sources. The theory is that an organized group needs to apply for the permit and the VLSC is already an organized and identifiable entity. Applying for the permit is the first step and needs to be undertaken quickly to get the permits issued in time for application of the treatment.

The cost of treatment itself will be near \$120,000.00. There are various public groups involved seeking money to pay for treatment. By getting the permits in place while efforts to secure funding are underway, they can move forward with application as soon as the money is available. Philip explained that the permit can be transferred from one entity to another once obtained.

After an extensive discussion the Board recommended working with the other groups to create a non-profit (name TBD) to apply for the permits. The creation of a non-profit with the purpose of protecting the lake with Board members from the different organizations such as the rowing club is seen as potentially more

likely draw in more support for the project, as well as limit exposure for the VLSC. Jim David and Phil will look to the requirements for setting up a non-profit this week.

The VLSC agreed to donate up to \$1200.00 to a non-profit entity to apply for the permits.

## 5. EXECUTIVE SESSION

- a. None.

## 6. NEW BUSINESS

- a. 2018 Wind Storm – A recent wind storm caused a number of branches to break and fall, one damaged the gutter on the caretaker's residence and will be fixed.

The Board reviewed the number of work hours for members and updated the work hour records for individuals who had performed hours but not properly reflected their time or extraordinary circumstances existed to deviate from policy such as major illness, residency out of the Northwest. The balance will be billed based on the records in place.

- b. Revised Website – Philip Parshley has continued to work on the website. He submitted an invoice for work to date on the site. He explained that the new site includes public areas, plus new private areas for Board members and for members. The new system will allow individual log in and tracking. He forwarded links to the new site to the Board to review.
- c. John DeBenedetti – John is eligible for Honorary membership with zero dues, but his desire is to remain a voting member. In recognition of his service, the club has annually waived his dues since his last term on the board. A motion was made to waive his dues and work hours. The motion was passed.

## 7. CARRY OVER ITEMS FOR FUTURE MEETINGS

- a. 2019 Budget

## 8. MOTIONS AND DECISIONS

- a. Micah Berry moved to approve payment of Philip Parshley's invoice for programming the website plus an additional up to \$1000 to finish the completion within 30 days. The motion was seconded by Ed Bourguignon. A discussion was held before the motion was considered. The motion was withdrawn as proposed.

Michah amended the motion to pay \$3000 towards the balance, with final payment once the work is complete. The amended motion was seconded by Bob Bush. The amended motion passed unanimously.

- b. Ed Bourguignon moved to donate up to \$1200.00 to a non-profit to apply for a permit for application of the milfoil eradication chemicals. Bob Bush seconded the motion. The motion passed unanimously.

- c. Micah Berry moved and Ed Bourguignon seconded a motion to waive the dues and work hours for member John DeBenedetti. The motion passed unanimously.

9. ADJORNED

The meeting adjourned at 9:30 pm.